# Terms of Reference and Membership 2023/2024

# Graduate College Steering Group

The Graduate Steering Group does not form part of the central University Academic Governance structure, but has delegated responsibilities for certain activities from the Committees which sit within the central structure.

**1. Summary and Purpose**

1.1 The Graduate College Steering Group is responsible to the Research Degrees Committee and Research and Knowledge Exchange Committee for research students, training and the quality, standards, promotion and operation of the research programmes and degrees.

**2**. **Frequency of meetings**

2.1 At least three times each year; more frequently if required.

**3. Duties, responsibilities and authority**

3.1 The Graduate College Steering Group shall be responsible for:

* Providing a vehicle for continual development of research student entitlements to ensure a

common platform in our student offer;

* Ensuring all research students have a corporate and representative voice that can be heard at a

senior level and to develop further a sense of community;

* Oversight of the design, delivery and development of all aspects of research student training that

are run centrally, and also oversee the process of research student supervisor training for academic staff, which will continue to be run by the Research Degrees Team. In this way all centrally-provided research student training will be brought together so that it can be run as a coherent programme;

* Provide a means of developing strategy regarding research students – for example, overseeing

plans to increase the total number of doctoral students, or University-level bids to funding bodies for doctoral studentships;

* Ensure that (a) as many research students as possible who want to teach can do so, and (b) all

of these students receive appropriate and timely training to carry out their teaching;

* Facilitate and promote research student cohort identity, networking and opportunities for multi-

and inter-disciplinary research;

* Provide strategic oversight for Doctoral Training Programmes, which will be extended to

encompass all research students;

* Enable the University to advertise and promote its doctoral programme in a coherent way to an

external audience, thereby enhancing recruitment;

* Provide a modest source of funding for social events for research students – paid for out of

central research funds;

**4. Membership**

Pro Vice Chancellor for Research and Global Partnerships (Chair)

Four Associate Deans for Research and Knowledge Exchange (with one acting as Vice-Chair on a rotational basis) and/or

Four Senior Postgraduate Research Tutors/ Chairs of faculty Research Degree Sub-Committees

Director of Researcher Development

Chair of the Research Degrees Committee

Head of the Research Degrees Team

At least one Supervisor representative

At least one postgraduate research student representative from each faculty

Careers Consultant

Others to be co-opted or requested to attend if required.

**Graduate College Steering Group: Membership for 2023/2024**

**NB:** Where possible members will attend all meetings of the Graduate College Steering Group, but where this is not possible will ensure that at least one representative from each faculty is present.

Professor Linda King HLS **Chair** Pro Vice-Chancellor - Research and Global Partnerships

Professor Nigel Crook TDE Associate Dean: Research and Knowledge Exchange

Professor Sarah Quinton OBBS Associate Dean: Research and Knowledge Exchange

Professor Joanne Begiato HSS Associate Dean: Research and Knowledge Exchange

Professor Paul Carding HLS Associate Dean: Research and Knowledge Exchange

Professor Susan Brooks HLS Chair of the Research Degrees Committee

Dr Carol Brown HSS Programme Lead/Coordinator EdD Doctor in

Education programme

Dr Judie Gannon OBBS Senior Postgraduate Research Tutor

Dr Sylwia Ciuk OBBS Senior Postgraduate Research Tutor

Dr Susannah Wright/

Dr Tom Crook HSS Senior Postgraduate Research Tutor (interim sharing)

Professor Khaled Hayatleh TDE Senior Postgraduate Research Tutor

Dr Uma Urs OBBS Supervisor Representative (sharing)

Dr Nathan Zhang OBBS Supervisor Representative (sharing)

Dr Jo Moyle ASA Careers Consultant

Alice Walker TDE Research Student Representative

Simon McFadden TDE Research Student Representative

Aleida Gomez De Caso Villa HSS Research Student Representative

Eric Carron HLS Research Student Representative

Alana Erenel HLS Research Student Representative

Chris Blythe HLS Research Student Representative

Tochukwu Onyeogulu HLS Research Student Representative

Larissa Thurlow OBBS Research Student Representative

Zhihao Patrick Chen OBBS Research Student Representative

Catherine Joyejob RDT Head of Research Degrees

Dr Maria Brown RDT Secretary