

## Water Advisory Group (WAG)

### Overview:

The Water Advisory Group will be a key forum to inform and guide the development and implementation of the Water Strategy for Oxford Brookes University. This strategy will contribute to the University's sustainability goals outlined in the 2035 Vision by enabling effective water conservation, efficiency, and stewardship practices across the institution's operations and campus environments. Membership of this group consists of staff and stakeholders who have knowledge and expertise in this area to ensure that the University makes effective use of its resources.

### Summary of Purpose

- Ensure the delivery of the Water Strategy key vision and objectives.
- Ensure the water targets and key performance indicators (KPIs) in the Water Action Plan align with the Water Strategy and are being delivered.
- Provide governance and oversight for the management, monitoring and reduction of water consumption across the University estate.
- Review strategy, processes, and actions plans for water management annually.
- Report on utility spend, billing validation, budget, and leakage metrics.

### Duties and Responsibilities

- To provide operational oversight on the Water Strategy and Action Plan.
- Develop, review and report on performance towards water use targets and KPIs.
- Scrutinise and advise on water conservation initiatives and measures.
- Appraise financial, regulatory and other risks related to water consumption.
- Ensure strategic alignment of water reduction efforts with the estate investment plan.
- Share best practices, innovations and new approaches to water management.

### Authority

- The Chair will coordinate the group's activities and priorities
- Decisions and recommendations will be consensus-based within the group
- Items requiring broader approvals will be escalated to Jerry Woods, Director of Estates & Campus Services and then to the Sustainability Steering Group who have delegated authority to ensure the University's sustainability ambitions are achieved in line with the 2035 University Strategy. .
- Policy changes and larger strategic changes will be referred to VCG for approval.

### Reporting

- Water performance metrics will be reported quarterly to the Sustainability Steering Group
- Financial reporting will occur through the annual planning cycle and quarterly updates
- Significant budget risks or mitigation needs will be escalated to the Vice Chancellor's Group

# TERMS OF REFERENCE AND MEMBERSHIP

## Membership

Role	Name
Head of Environmental Sustainability (Chair)	Michele Morley
Secretariat	TBC
Carbon Reduction Manager	Paul Spencer
Environmental Compliance Officer	Charles Fraser
Mechanical Services Manager	Julian Penzo
Contract & Compliance Manager - Mechanical Serv	Dave Evans
Head of Finance and Estates Investment (or deputy)	Tony Perry
Water retailer representative (Wave)	Helen Harris/Amy Reedie (Optional)
SMS representative	TBC (Optional)

## Frequency of Meetings

- The group will meet quarterly at a minimum
- Ad-hoc meetings may be scheduled as needed for strategic needs or emerging issues

## Change History

Version	Date
1.0	07/05/2024