

# Transnational Education Exam Committee Schedule 2024-25

Key	Term
	Spring Term EC Period Option 1
	Spring Term EC Period Option 2
	Summer Term EC Period Option 1
	Summer Term EC Period Option 2
	Autumn EC Period Option 1
	Autumn EC Period Option 2

## Important:

Across the academic year there are options in the Spring, Summer and Autumn sessions with regards to when exam committees can be held. All programmes, modules and students must be considered at **one** exam committee within a particular period and term i.e. programmes must opt for only one of the exam committee periods in the Spring, Summer and Autumn. This applies for initial attempts and resits. There must be enough time for resit messaging out to students and for students to have sufficient time to undertake resits, and for this work to be marked.

**PSIM** Partnership Student Information Management

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
<b>January (2025)</b>	<b>5</b>						<b>11</b>
	<b>12</b>						<b>18</b>
	<b>19</b>						<b>25</b>
	<b>26</b>	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	<b>1</b>
<b>February</b>	<b>2</b>	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	<b>8</b>
	<b>9</b>	Results Release					<b>15</b>
	<b>16</b>	Chair's Action deadline					<b>22</b>
	<b>23</b>						<b>1</b>
<b>March</b>	<b>2</b>						<b>8</b>
	<b>9</b>	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	<b>15</b>
	<b>16</b>	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	<b>22</b>
	<b>23</b>	Results Release					<b>29</b>

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
<b>April</b>	<b>30</b>	Chair's Action deadline					<b>5</b>
	<b>6</b>						<b>12</b>
	<b>13</b>					Brookes closed	<b>19</b>
	<b>20</b>	Brookes closed					<b>26</b>
<b>May</b>	<b>27</b>						<b>3</b>
	<b>4</b>	Brookes closed					<b>10</b>
	<b>11</b>						<b>17</b>
	<b>18</b>						<b>24</b>
	<b>25</b>	Brookes closed					<b>31</b>
<b>June</b>	<b>1</b>						<b>7</b>
	<b>8</b>						<b>14</b>
	<b>15</b>			Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up and Exam Committee records shared	<b>21</b>

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
	22	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	Results Release	28
July	29					Chair's Action deadline	5
	6						12
	13						19
	20	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	26
August	27	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	2
	3	Results Release					9
	10	Chair's Action deadline					16
	17						23
	24	Brookes closed					30
Sept	31						6
	7						13

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
	14						20
	21	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	27
Oct	28	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	4
	5	Results Release					11
	12	Chair's Action deadline					18
	19						25
	26						1
	Nov	2					
	9						15
	16	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	22
	23	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	29
Dec	30	Results Release					6

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
	7	Chair's Action deadline					13
	14						20
	21				Brookes closed		27
	28	Brookes closed					3
January (2026)	4						10
	11						17
	18						24
	25	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	
February	1	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIMi processing	Confirmation Forum	7
	8	Results Release					14
	15	Chair's Action deadline					21
	22						28
March	1						7

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
	8	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	14
	15	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	21
	22	Results Release					28
April	29	Chair's Action deadline				Brookes closed	4
	5	Brookes closed					11
	12						18
	19						25
May	26						2
	3	Brookes closed					9
	10						16
	17						23
	24	Brookes closed					30
June	31						6

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
	7						13
	14			Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up and Exam Committee records shared	20
	21	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	Results Release	27
July	28					Chair's Action deadline	4
	5						11
	12						18
	19	Mark Upload Deadline	PSIM Mark-up	PSIM Mark-up	Exam Committee records shared	Exam Committees	25
	26	Exam Committees	Exam Committees & Amendments Deadline	PSIM processing	PSIM processing	Confirmation Forum	1
August	2	Results Release					8
	9	Chair's Action deadline					15

Month / Weeks	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
	16						22